

## Inter-University PhD in Educational Studies Approval of Doctoral Supervisory Committee Membership Form

The Supervisory Committee normally is in place by December 1<sup>st</sup> of the first year. The pro tem Supervisor, in collaboration with the doctoral student, is responsible for selecting the appropriate people to form the committee. This process is informed by the roster of people accredited to be doctoral faculty, to supervise and/or to sit on committees. Respective roles and responsibilities for each, the doctoral student, supervisor and committee member are set out in a handbook for graduate supervision, available from the Doctoral Program Office. In some instances, in order to augment intellectual expertise, the supervisor may wish to request the temporary appointment of an associate supervisor. Once the supervisory committee is constituted, changes to committee members can be approved by the Inter-University Doctoral Administrative Committee (IDAC) using the *Request to Change Doctoral Supervisory Committee Membership* form. Doctoral students may wish to have a different complement of committee members for their portfolio versus their dissertation. Different forms are available for approving the external examiners for the portfolio and for the dissertation defences.

### Doctoral Student's Name and Identification Number

#### Home Institution

Supervisor's Name	Home Institution	Signature
Name (indicate): <input type="checkbox"/> Pro tem <input type="checkbox"/> Final		
Associate Supervisor (not required)	Institution/Affiliation	Signature
Co-Supervisor (not required)	Institution/Affiliation	Signature

Committee Members (two are required)	Institution/Affiliation	Signature
1.		
2.		
3.		

\_\_\_\_\_  
I concur with this plan. **Doctoral Student**

\_\_\_\_\_  
Date

\_\_\_\_\_  
**Supervisor**

\_\_\_\_\_  
Date

\_\_\_\_\_  
**Approved by the IDAC**

\_\_\_\_\_  
Date